

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

**DECEMBER 6, 2005**

The Regular Meeting of the Kingwood Township Committee was called to order at 8:09 P.M. with Mayor Stephen Rawlyk presiding.

Also present at the meeting were Deputy Mayor Burke, Committeeman Zdepski, Township Engineer Robert Lorentz, Attorney Maryann Nergaard, Tax Collector D. Laudenbach, Clerk Mary MacConnell and Deputy Clerk Brown. Following the salute to the Flag, Mayor Rawlyk read aloud the following:

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News on January 13, 2005 and the Express Times on January 10, 2005, and by telefaxing copies of the notice to the Courier News and Star Ledger on January 7, 2005. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2005.**

**In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

Mayor Rawlyk introduced students from Delaware Valley High School. They attended the meeting to film a Township Committee meeting for a school project.

**MINUTES**

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the minutes of the November 1, 2005 Regular Meeting and place on file. **All voted Aye on Roll Call Vote.**

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the minutes of the November 1, 2005 Executive Session and place on file. **All voted Aye on Roll Call Vote. It should be noted that all minutes of the executive sessions shall be held as closed until officially released by the Township Committee.**

**RESOLUTIONS**

The following Resolution was introduced:

**WINBERRY WEST MAJOR SUBDIVISION - BLOCK 23 LOTS 13 AND 13.02**

Engineer Lorentz reviewed the following Resolution. Stated this is a revision of an amount of the performance guarantee.

**RESOLUTION NO. 2005 – 104**

**WINBERRY WEST MAJOR SUBDIVISION  
BLOCK 23 LOTS 13 AND 13.02**

**WHEREAS**, CDMA, Inc., the developer of Winberry West Major Subdivision – Phase I and II previously posted a Performance Guarantee to ensure the installation of public improvements; and

**WHEREAS**, CDMA, Inc. has requested and the Township Engineer has inspected the installation of the required public improvements; and

**WHEREAS**, the Township Engineer by way of written report dated August 30, 2005 has recommended the acceptance of the roadway, the release of the Performance Guarantee including the cash portion and the posting of a Maintenance Bond on the public improvements and several additional items to be completed;

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood that the cash portion of the Performance Guarantee in the amount of \$11,890.43 posted on the Winberry West Development shall be released to CDMA, Inc.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>ROLL CALL VOTE:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**MILLTOWN ROAD PROJECT**

Engineer Lorentz explained that there is additional work to be completed on the south side area of the project. He also stated that this is not under a time constraint with the D.E.P. and he will keep the Township informed.

**THATCHER ROAD PROJECT**

Engineer Lorentz reported that the Township has now completed Section I of the Thatcher Road Project. Lorentz explained the State has done the final inspection and has raised a question about an area near the Locketong Bridge where there is a large section of a pipe that needs to be installed and to rearrange the drainage. Lorentz stated he will meet with the Township’s Road Supervisor J. Search, and Committeeman Zdepski to discuss the additional work needed to complete the job.

**KINGWOOD SCHOOL AND PARK WALKWAY PROJECT**

Engineer Lorentz reported the Township received a letter from the State and that a final inspection has been completed. He explained that the state has raised a question about some dirt piles and he will see that the Township complies with State regulations.

**ORDINANCES**

**ORDINANCE NO. 13-14-2005 AMENDING CHAPTER 115 OF THE TOWNSHIP ENTITLED, “SUBDIVISION OF LAND” AMENDING THE CHECKLIST FOR SUBDIVISION APPLICATIONS AND AMENDING CHAPTER 132, AMENDING THE CHECKLISTS FOR SITE PLAN, CONDITIONAL USE AND VARIANCE APPLICATIONS,VOL. 13, PG. 13-14 - Public Hearing and Final Adoption**

Mayor Rawlyk read the Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on November 1, 2005. The Ordinance was published in the Delaware Valley News on November 10, 2005 and has been posted in the Kingwood Township Municipal Building on November 2, 2005. Copies of the Ordinance have been available for inspection by the public since November 2, 2005. A recommendation to adopt the Ordinance has been received from the Planning Board.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

There were no comments from the public.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt on final reading **An Ordinance Amending Chapter 115 Of The Township Entitled, “Subdivision of Land” Amending The Checklist For Subdivision Applications And Amending Chapter 132, Amending The Checklists For Site Plan, Conditional Use And Variance Applications.**

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

**ABSTAIN** - **None**  
**ABSENT** - **None**

**ORDINANCE NO. 13-15-2005 TO AMEND CHAPTER 124 - VEHICLES AND TRAFFIC OF THE CODE OF THE TOWNSHIP, AND SPECIFICALLY, ARTICLE II - SPEED LIMITS, SUBSECTION 124-5 SPEED LIMITS ESTABLISHED, VOL. 13, PG. 13-15 - Public Hearing and Final Adoption**

Mayor Rawlyk read the Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on November 1, 2005. The Ordinance was published in the Delaware Valley News on November 10, 2005 and has been posted in the Kingwood Township Municipal Building on November 2, 2005. Copies of the Ordinance have been available for inspection by the public since November 2, 2005. A recommendation to adopt the Ordinance has been received from the Planning Board.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

Mr. Irving MacConnell, Spring Hill Road wanted to confirm when the Ordinance will be in affect for 35m.p.h. for Spring Hill Road and Horseshoe Bend Road. The Committee responded saying it will be in effect after final adoption and final publication.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to close the public comment portion of the hearing. **All Voted Aye on Roll Call Vote.**

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt on final reading **An Ordinance of the Township Of Kingwood, Amending Chapter 124 - Vehicles and Traffic of the Code of the Township, and Specifically, Article II - Speed Limits, Subsection 124-5-Speed Limits, Established.**

**Roll Call Vote:**

<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
<b>NAY</b>	-	<b>None</b>
<b>ABSTAIN</b>	-	<b>None</b>
<b>ABSENT</b>	-	<b>None</b>

**BRIDGES ON SPRING HILL / HORSESHOE BEND ROADS**

Engineer R. Lorentz explained in length the difference between the two bridges and how the higher volume of traffic has affected them. He explained that the larger bridge on Spring Hill Road is very narrow and is not suitable for two way traffic. Lorentz states that the County Planning Board issued a review report on the Deer Run Subdivision on Horseshoe Bend and Spring Hill Roads. The County requires that repairs be done on the culverts on bridge # K101 located on Spring Hill Road. Lorentz also explained that the area along the frontage of the developer's property will need to be repaired and improved.

**FEMA MAPPING PROJECT**

Engineer Lorentz reported that the County will be having upcoming meetings with FEMA and D.E.P. representatives to discuss a proposal for new flood insurance maps. Lorentz stated that Joseph Abel, Housing and Wetlands Official for Kingwood Township attended the first meeting and R. Lorentz attended the most recent. It was discussed that there will be a new mapping format for the flood maps. The last maps to be done were in 1981. These maps will not include changes to the Delaware River flood plain information. This will be in a separate set of maps.

Committeeman Steven Zdepski raised a few questions for Engineer Lorentz on the completion of Thatcher Road and the Walkway Project and the availability of the use of funds for these projects.

**CORRESPONDENCE**

Mayor Rawlyk briefly reviewed the correspondence received and listed on the Agenda.

A letter referred by the Parks & Recreation Committee re: Maintenance at Kingwood Park was suggested to be discussed in closed session.

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

Mayor Rawlyk discussed a letter received from resident Mrs. R. Daves re: Suggested Well Survey. Kingwood resident Anthony Hauck, Spring Hill Road was involved in the discussion and had some comments on wells, testings and also spoke of some examples of wells that have been tested.

James Burke, Deputy Mayor suggested this letter be put on the Environmental Commission’s agenda for their meeting in January of 2006.

**RESOLUTIONS**

The following Resolution was introduced:

**RESOLUTION NO. 2005 - 108**

**2005 BUDGET APPROPRIATION TRANSFERS**

**BE IT RESOLVED**, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2005 Budget Appropriations:

From:

Roads - Other Expense	\$15,000.00
Construction - Other Expense	\$ 3,000.00
Parks and Recreation - Other Expense	\$ 8,200.00
Recreation - Other Expense	\$ 6,000.00
Historian - Other Expense	\$ 1,000.00

To:

Administrative & Executive - Other Expense	\$ 650.00
Tax Assessor - Other Expense	\$ 1,850.00
Tax Assessor - Tax Map Maintenance	\$ 200.00
Revenue Administration - Other Expense	\$ 1,850.00
Buildings & Grounds - Other Expense	\$ 2,250.00
Board of Adjustment - Other Expense	\$ 7,500.00
Roads - Gasoline	\$ 3,000.00
Board of Health - Other Expense	\$ 1,200.00
Engineering - Other Expense	\$ 7,900.00
Legal - Other Expense	\$ 6,800.00

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**BILLS AND CLAIMS**

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to approve all bills and claims that are in order and attached as **Bill List for November 2005**.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR**

Irving MacConnell, Spring Hill Road Commented on recent well tests being done on wells along Fairview Road. He had some concerns on what was found in the water. There was a lengthy discussion with Board of Health Secretary, Diane Laudenbach about the recently adopted well Ordinance.

Anthony Hauck, Spring Hill Road Commented on the wells recently tested in several areas of Kingwood Township. He would like the Hydrologist to communicate with the Township’s Planning Board. A. Hauck recommended that anyone who drills a well should pay a Township well permit fee of one hundred dollars.

William Pandy, Spring Hill Road Commented on a well test that was recently done near his daughter’s well on Fairview Road. He stated that white flakes were found in her water. Mayor Rawlyk recommended W. Pandy take the water sample to the Hunterdon County Health Department for results.

Elizabeth Schmidt, Tumble Idell Road Commented she would like to see the Township participate and take part in the PIG Grants available. She also commented that she would be very willing to speak to the farmers in the area on preserving their farms. Committeeman Zdepski agreed this would be an excellent idea and would get back to Ms. Schmidt on this matter.

Sandra McNicol, Oak Grove Road Shared her opinion of the PIG Grants and feels it would be a good idea and would like to see Kingwood follow through with the program. Ms. McNichol stated that she attended the Open Space Advisory Committee in December and would like to see a Resolution accepting Green Acres funds adopted for purchasing the Flagg Property, Block 14, Lot 35 on Fairview Road.

**REPORTS**

Mayor Rawlyk noted the following have been received and are available for review:

- Tax Collector’s Report of October 2005
- Municipal Court Report of October 2005
- Construction Department Report of October 2005
- Zoning Permits Report of November 2005

**FUTURE MEETINGS AND ACTIVITIES**

Mayor Rawlyk reviewed as per the Agenda.

**ORDINANCES**

**RESOLUTIONS**

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 105**

**TAX SALE REDEMPTION**

**WHEREAS**, the tax collector has received redemption monies in the amount of \$2,409.17 to redeem Tax Sale Certificate No. 2004 – 02 on Block 23, Lot 17.01;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the treasurer be authorized to issue a check in the amount of \$2,409.17 to James C. Older, 87 E. Mountain Road, Hillsborough, New Jersey, 08844.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

**ABSTAIN** - **None**  
**ABSENT** - **None**

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 106**

**REFUND OF EXCESS COAH FEES PAID**

**WHEREAS**, Glenn and Amy Selner, owner of Block 51, Lot 20, were assessed erroneously an excess amount for COAH fees for the renovation of the structure on Block 51, Lot 20 in the Amount of \$349.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the treasurer be authorized to issue a refund in the amount of \$349.00 to Glenn and Amy Selner, 117 Byram Lane, Stockton, New Jersey, 08559.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

**Roll Call Vote:**

<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
<b>NAY</b>	-	<b>None</b>
<b>ABSTAIN</b>	-	<b>None</b>
<b>ABSENT</b>	-	<b>None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 107**

**DEDICATION BY RIDER**

**WHEREAS**, the Township of Kingwood intends to create a Snow Removal Reserve pursuant to P.L. 2001, Chapter 138; and

**WHEREAS**, the Township of Kingwood cannot reasonably estimate in advance the amount of snow removal costs; and

**WHEREAS**, permitted expenditures for this reserve would include snow removal salaries and wages and salt, cinders and sand purchases and would also include maintenance and purchases of various snow removal equipment; and

**WHEREAS**, funds for this reserve will be deposited in the Trust Account entitled “Snow Removal Trust Fund” for the specific purpose; and

**WHEREAS**, approval of this request by the Director of the Division of Local Government Services is consistent with P.L. 2001, Chapter 138 as to snow removal costs.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that any such monies reserved by the Township of Kingwood for the above stated purpose shall be deposited in the above referenced special bank account as a fund for the stated purpose and such funds shall be considered a “Dedication by Rider” to the budget of the local unit for the sole purpose stated above, and this Resolution shall not be effective until it has been forwarded to and approved by the Director of the Local Government Services.

It was moved by Mr. Zdepski, seconded by Mr. Burke, and carried to adopt the foregoing Resolution.

**Roll Call Vote:**

<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
<b>NAY</b>	-	<b>None</b>
<b>ABSTAIN</b>	-	<b>None</b>
<b>ABSENT</b>	-	<b>None</b>

**NEW BUSINESS**

**AUTHORIZE SALE OF 1970 L900 FORD TRUCK WITH ATTACHMENTS**

There was a lengthy discussion on the sale for the truck

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 111**

**SALE OF KINGWOOD ROAD DEPARTMENT  
TRUCK AND EQUIPMENT**

**WHEREAS**, it has been determined that the Township of Kingwood possesses a surplus dump truck and mounted hopper spreader which is no longer needed for municipal use; and

**WHEREAS**, the Township of Kingwood may sell a truck and equipment in accordance with N.J.S.A. 40A:12-13;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the Township Clerk is hereby authorized to publish an advertisement in the Delaware Valley News for any interested buyers to call the Township Garage for an appointment to view the items; and

**BE IT FURTHER RESOLVED** that the following items are offered for sale, as is:

1970 L900 Ford Truck, GVW 40,000, Air Brakes, 2 Axle, Gasoline Powered with mounted 1968 Goods Roads SP200 Hopper/Cinder Spreader, Gasoline Powered

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**NEW BUSINESS CONTINUED**

**RECOMMENDATION FROM OPEN SPACE ADVISORY COMMITTEE RE: FLAGG PROPERTY AT BLOCK 14 LOT 35 ON FAIRVIEW ROAD – RESOLUTION NO. 2005-108**

It was moved by Mr. Burke to adopt a Resolution regarding the above. There was no motion to second at this time. A discussion followed:

There was a lengthy discussion on the recommendation requesting to utilize the Township’s Open Space funds and also the Township’s Green Acres Grant Funds towards the purchase of conservation easements on Block 14, Lot 35 on Fairview Road. Committeeman Zdepski stated that Open Space Attorney David Pierce had sent a letter to the committee recommending them not to make a decision at this time. Margaret Waldoock, President of the Hunterdon Land Trust Alliance also explained to the committee members exactly what is entailed when purchasing property with Green Acres Funds.

It was decided by Mr. Burke to withdraw his motion at this time.

Mr. Burke recommended to the Township Clerk to list this Resolution on the agenda for a Special Meeting scheduled on December 13, 2005. Mr. Burke would also like clarification from the Green Acres Program as far as our participation in the program.

**AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR REASSESSMENT PROGRAM RESOLUTION NO. 2005-109**

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 109**

**AWARD OF CONTRACT FOR  
PROFESSIONAL SERVICES FOR  
TOWNSHIP WIDE REASSESSMENT**

**WHEREAS**, the Township Committee is in need of Special Assessor services to perform a reassessment of all properties within the Township; and

**WHEREAS**, the Township Committee has reviewed the recommendation of the Township Assessor and has determined that Robert Gabrish, C.T.A. d/b/a Assessor Services, possesses the qualifications; and

**WHEREAS**, funds are available for this purpose and a Certificate of Availability has been filed by the Chief Financial Officer with the Township Clerk in accordance with the Local Budget Law, N.J.S.A. 40A:4-57 and N.J.A.C. 5-3;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, in the County of Hunterdon and State of New Jersey that Robert Gabrish, C.T.A.,d/b/a Assessor Services is hereby awarded the reassessment of all properties within the Township in the amount of \$117,950.00 for 1685 properties, plus the rate of \$70.00 per line if there are any additional line items created.

This award is subject to the execution of a contract in a form satisfactory to the Township Attorney. Once the contract has been approved, the Mayor and Township Clerk are hereby authorized and directed to execute the said contract on behalf of the Township of Kingwood. In accordance with the requirements of the statute, a notice of this action shall be published in the Delaware Valley News.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

Committeeman Zdepski stated that he feels that there is no need to follow through with the reassessment.

**PERSON-TO-PERSON AND PLACE-TO-PLACE TRANSFER APPLICATION OF PLENARY RETAIL CONSUMPTION LICENSE #1016-33-003-003**

Att’y Nergaard commented that the applicant’s attorney Mr. Vassallo informed her that the applicant has submitted an application which needs a minor correction. A notice was published in the Delaware Valley News and an affidavit of publication is available. Mr. Vassallo also informed Attorney Nergaard that the zoning does not permit this location to be open for business as a restaurant. An application was submitted to the Board of Adjustment and a memorializing Resolution was prepared by the Board of Adjustment Attorney, which stated specific restrictions of use at the business. The Township Committee decided to adopt a Resolution which will be effective on December 30, 2005.

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 112**

**Person to Person Transfer  
Of Plenary Retail Consumption License  
#1016-33-003-003**

**WHEREAS**, an application has been filed for a person to person transfer of Plenary Retail Consumption License 1016-33-003-003, heretofore issued to Woods Edge, Inc. for premises located at 563 Kingwood Locktown Road, Kingwood Township, New Jersey; and

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

**NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Committee does hereby approve, effective December 30, 2005, the transfer of the aforesaid Plenary Retail Consumption License to B.D.A. Highland Company LLC and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to B.D.A. Highland Company LLC, effective December 30, 2005.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>Rawlyk</b>
	<b>ABSENT</b>	-	<b>None</b>

The following Resolution was introduced:

**RESOLUTION NO. 2005 – 113**

**Place to Place Transfer  
Of Plenary Retail Consumption License  
#1016-33-003-003**

**WHEREAS**, an application has been filed for a place to place transfer of Plenary Retail Consumption License 1016-33-003-003, issued to Woods Edge, Inc. for premises heretofore located at 563 Kingwood Locktown Road, Kingwood Township, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

**NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Committee does hereby approve, effective December 6, 2005, the place-to-place transfer of the aforesaid Plenary Retail Consumption licensed premises, from its former location at 563 Kingwood Locktown Road, Kingwood Township, New Jersey, to its new location at 343 County Road 519, Kingwood Township, New Jersey, and does hereby direct the Township Clerk to endorse the license certificate as follows: “This license, subject to all its terms and conditions, is hereby transferred to premises located at 343 County Road 519, Kingwood Township, New Jersey.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>Rawlyk</b>
	<b>ABSENT</b>	-	<b>None</b>

**HUNTERDON HUMANE ANIMAL SHELTER AGREEMENT FOR 2006/ANIMAL CONTROL OFFICER**

Committeeman Zdepski would like a copy of the 2005 report and records that the Hunterdon Humane Animal Shelter has on file for the year 2005. It was also discussed how it is very difficult to find another shelter. There are not a lot available and they seem to be very expensive.

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to accept the proposal and agreement for the Hunterdon Humane Animal Shelter for 2006/Animal Control Officer for Kingwood Township.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**SCHEDULE DECEMBER MEETING FOR PAYMENT OF BILLS**

There was discussion to schedule a date for a Special Township Committee meeting to pay any Bills or Claims prior to the end of the year. Meeting scheduled for December 30, 2005 8:00 A.M.

**SCHEDULE REORGANIZATION MEETING**

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to schedule the Reorganization meeting for January 1, 2006 at 12:00 Noon.

**SCHEDULE JANUARY MEETING**

It was agreed to keep the Township Committee Regular monthly meetings on the first Tuesday of each month at 8:00 P.M.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to approve the Regular Monthly Twp. meetings to remain on the first Tuesday of each month during the year 2006 at 8:00 P.M.

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**PAY TO PLAY REQUIREMENTS**

Attorney M. Nergaard reviewed the Pay to Play Requirements and Laws. The Committee agreed to adopt a Resolution in January of 2006 as a “non-fair and open “ process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder.

Each professional will be required to first complete and submit a Business Entity Disclosure Certification.

**OLD BUSINESS**

**PLENARY RETAIL CONSUMPTION LICENSE #1016-33-004-004 PERSON TO PERSON APPLICATION**

No action taken on this application at this meeting. The applicant is missing two items on their application.

**WEBSITE INFORMATION**

It was discussed with the Clerk, the CFO and the Township Committee as to what should be on the Website. It was decided that all of the Boards and Committees at their next meeting vote to add their agendas, minutes that are approved and any other additional information on the Website. It was also decided that once these are on the Website they will remain on the site for three months at a time. Additional items approved to be on the site include: Record Request Forms, Dog License Applications, Environmental Resource Inventory, Soil Log Application, Well Permits, Planning Board Applications, Perc and Soil Applications, Park Facility Use Form. It was also discussed to contact all the local (Kingwood Township only) churches, by mail inviting them and their information (name, address and times of services) to be on the Website. This was suggested to be listed under the Community Calender section of the Website.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to approve the foregoing information to be on the Township Website.

**Kingwood Township Committee Meeting Minutes – Dec, 2005**

<b>Roll Call Vote:</b>	<b>AYE</b>	-	<b>Burke, Zdepski, Rawlyk</b>
	<b>NAY</b>	-	<b>None</b>
	<b>ABSTAIN</b>	-	<b>None</b>
	<b>ABSENT</b>	-	<b>None</b>

**ROUTE 29 PROPERTY**

Attorney Nergaard stated that she spoke with Engineer Lorentz about the appraisal of the property. The appraisal was not what the Township expected. This will be carried over to Old Business at the next meeting.

**RIDGE ROAD PROPERTY – LETTER FROM ATTORNEY NOVAK**

Attorney Nergaard reviewed the letter stating the ending period for the petition was November 28<sup>th</sup>. A new appraisal will be needed for this property and an Ordinance will be introduced in January 2006. This will be carried over to Old Business for the next meeting.

**EXECUTIVE SESSION – RESOLUTION NO. 2005-110**

Following a brief recess, and at approximately 10:55 P.M., the following Resolution was introduced to enter into closed session:

**RESOLUTION NO 2005 - 110**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S. 10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:  
Personnel – Zoning Officer, Tax Assessor, Employee Manual
3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:  
The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and -13.
4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the foregoing Resolution. **All** voted **Aye** on **Roll Call Vote**.

**RETURN TO REGULAR SESSION**

It was moved by Mr. Zdepski seconded by Mr. Burke and carried to return to regular session at 12:20 A.M. **All** voted **Aye** on **Roll Call Vote**.

No further business was discussed.

**ADJOURNMENT**

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adjourn the meeting at 12:21 A.M. All voted Aye on Roll Call Vote.

Respectfully submitted,

Cynthia L. Brown, RMC  
Deputy Clerk