

Kingwood Township Committee Special Meeting Minutes – Dec 12th, 2005

DECEMBER 12, 2005

A Special Meeting of the Kingwood Township Committee was called to order at 6:05 P.M. with Mayor Stephen Rawlyk presiding.

Also present at the meeting were Committeemen Burke and Zdepski, Clerk MacConnell and C.F.O. Diane Laudenbach.

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Express Times on December 10, 2005 and by telefaxing copies of the notice to the Delaware Valley News, Courier News and Star Ledger on December 9, 2005. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 9, 2005.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

EXECUTIVE SESSION RESOLUTION

At approximately 6:05 P.M. the following Resolution was introduced to enter into closed session:

EXECUTIVE SESSION – RESOLUTION NO. 2005-114

RESOLUTION NO 2005 - 114

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S. 10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel - Tax Assessor
3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and -13.

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4. This resolution shall take effect immediately.

The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the foregoing Resolution. **All voted Aye on Roll Call Vote.**

RETURNED TO REGULAR SESSION

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to return to regular session at approximately 6:50 P.M. **All voted Aye on Roll Call Vote.**

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2005 – 115

**HUNTERDON COUNTY MUNICIPAL GRANTS
PROGRAM ALLOCATION**

WHEREAS, the Township of Kingwood has been allocated an amount in the Hunterdon County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Municipal Grants Program for the year 2004; and

WHEREAS, the Township of Kingwood will not be applying for or utilizing the funds for the year 2004;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey to request the County to reserve the allotted funds of \$15,620.91 in the Municipal Grants Program for next year.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	-	Burke, Zdepski, Rawlyk
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

RESOLUTION

Mr. Burke commented that he spoke to David Pierce, Attorney to clarify what the intended use of the property is to be.

The following Resolution was introduced:

RESOLUTION NO. 2005 – 116

FARMLAND DESIGNATION BLOCK 19 LOT 5.01

WHEREAS, the Township of Kingwood, through its governing body, has committed itself to the preservation of farmland within the Township; and

WHEREAS, in pursuit of such preservation goals, the Kingwood Township Committee has purchased in a joint venture with the County of Hunterdon, the remaining lands portion of the Ukarish farm, Block 19 Lot 5.01 located on Union Road and County Road 519, and comprised of 83.7 +/- acres for the sole purpose of preserving it as farmland, and any conservation easements applied to such property are intended to restate existing laws regarding C-1 stream buffers and flood plains;

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey as follows: The 83.7 +/- acres of Block 19 Lot 5.01 shall remain as restricted farmland in perpetuity.

It was moved by Mr. Zdepski, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	-	Burke, Zdepski, Rawlyk
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

2006 Budget Worksession

Diane Laudenbach, C.F.O. reviewed salaries line by line with the Committee members. It was suggested to increase all of the Township employees' salaries by 4%. They reviewed all salaries and also had a few changes for several employees.

There was a discussion and some consideration in reference to the Kingwood Park and the possibility of the Road Department taking over the mowing at the Park. Also that someone from Parks and Recreation Committee could be the coordinator for all event scheduling. It was decided that it would cost more in the long run. No decisions were made at this time.

It was decided by the Committee that the Kingwood Township Firehouse would be an ideal location for voting for all four Districts. The Municipal Clerk will contact the Superintendent of Elections to let them know that Kingwood will be relocating their voting poll locations to one area, which will be the Firehouse and no longer at the Old Fairview School and the Kingwood Methodist Church.

There was a discussion of the wiring in the office of the Court Administrator.

It was moved by Mr. Burke, seconded by Mr. Zdepski to allow the employees with left over vacation days to carry these days over from the year 2005 to 2006 and use these vacation days by the 120th day of year 2006. **All Voted Aye on Roll Call Vote.**

The Committee discussed several line items of the Budget with the C.F.O. Diane Laudenbach.

2006 MUNICIPAL APPOINTMENTS

The Committee members reviewed the appointments.

Committeeman Zdepski would like to see all municipal appointments all on even dates. It was also discussed that the Information Technology Director will be doing all the wiring and upgrading of the computers at the municipal building in the near future.

Committeeman Zdepski discussed two new appointments to be created in the new year 2006. Mr. Zdepski suggested Anthony Hauck work as the Well Water Coordinator along with the Planning Board and the Environmental Commission, and Elizabeth Schmid to be the Open Space/Farmland Coordinator for the Township.

It was moved by Mr. Burke, seconded by Mr. Zdepski and carried to adjourn the meeting at 10:02 P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

**Cynthia L. Brown, RMC
Deputy Clerk**