

MINUTES

PRESENT:	J. Brown	ABSENT:	H. Diminick
	J. Burke		C. Kolvites
	A. DeSapio		T. Siano
	D. Hanley		
	R. Hartpence		
	D. Hewitt		
	D. Brown, Park Director		

CALL TO ORDER

The meeting was called to order by D. Hewitt at 8:00 PM.

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

NEW AND PENDING MATTERS

Approval of the Minutes

It was moved by R. Hartpence, seconded by D. Hanley and carried to approve the minutes of November 2, 2005 with the following correction:

Page 2 –should indicate the oil and chipping was for the parking lot not the walkway.

Operations Report

R. Hartpence prepared a worksheet, a copy of which is attached to these minutes, of maintenance and repair work needed at the park.

The Committee went over the list item by item. A discussion was held among the Committee members as to the appropriate time to do the repairs and who would be responsible for the maintenance and repairs.

D. Brown indicated the bathrooms have been closed for the season. The flagpoles have not been reinstalled. D. Brown was instructed to inquire if the flagpoles were usable and if not, what the price would be to repair them.

R. Hartpence would like the Committee to give D. Brown the go-ahead to do the repairs or to contact someone who can do the repairs.

J. Burke will have E. Hill look at the dying trees and see if something can be done to save them.

J. Burke instructed the secretary to provide a letter to the Township Clerk, M. MacConnell, indicating the projects the Committee would like him to do at the park. There are nine items on the list, which are T. Siano's responsibility.

Committeeman S. Zdepski was present this evening to share with the Committee his ideas in regard to some of the proposed projects of the Committee. In regard to the air conditioner at the Old Fairview School, he suggests purchasing an additional one rather than replacing the current one. It would allow an alternate in case one breaks and, provide additional cooling, if necessary. In regard to S. Zdepski's comment about the purchase of additional chairs, D. Hewitt responded he would be picking up the additional chairs tomorrow. The cost of the chairs is about \$11.00 each. The chairs are brown and plastic.

After a discussion, the Committee agreed to purchase an 18,000 BTU with a budget of approximately \$500.00 for the Old Fairview School.

S. Zdepski stated he had heard the Committee was interested in purchasing new window coverings. The current ones are about 18 or 20 years old and have several slats missing. Possibly, the Committee would consider having coverings that go up and down rather than are pulled to the side. He would be willing to get prices and return early next year to the Committee with an estimate. S. Zdepski informed the Committee that their unexpended funds from 2005 have been transferred into other accounts, leaving them a balance of about \$2,000 to spend for the remainder of this year. He informed the Committee that the budget for the Parks and Recreation for 2006 would include the repair to the roof of the shed.

Shed Roof

After some discussion, it was decided to send a letter to C. Krommelbein canceling the contract for the shed roof due to being declared non-responsive.

J. Burke stated the second lowest bid came from R. Pinkerton.

Park Pick Up Truck

After some discussion, it was decided to register the vehicle at the park and take it through inspection and let it fail. After it has failed, the necessary repairs can be made.

Carpentry Work

J. Burke suggested, after R. Pinkerton finishes the roof, the Committee could ask him for an hourly rate to perform carpentry services for the Township.

Power Blower

D. Brown was instructed to obtain prices and present them to the Committee.

S. Zdepski stated if equipment is not repairable, D. Brown should be offered the opportunity to replace it. The Committee decided D. Brown should contact one of the members of the Park Commission prior to purchase.

R. Hartpence stated an additional item to his list would be to have the parking lot blacktopped or oil and chipped and if not the foregoing, additional stone needs to be brought in.

J. Burke stated at the last meeting it was mentioned to oil and chip the parking lot.

S. Zdepski stated the bridge would be replaced in 2006. The road will be closed and realigned.

Additional items which need to be done are a designation of handicapped parking in the parking lot, some additional electrical work at the pavilion, repair of one of the benches, painting or refinishing of the girl scout bridge and pruning of the back trail.

The committee was in agreement R. Hartpence should prepare a "to do" list once or twice a year.

Park Walkway

J. Brown commented to S. Zdepski that the park walkway is washed out in some areas. S. Zdepski responded J. Search is aware of the need for the repair.

T'ai Chi Chih

It was moved by A. DeSapio, seconded by D. Hanley and carried to authorize the T'ai Chi Chih program to run from February 2006 through April 2006. All members present voted **AYE** on **ROLL CALL VOTE**.

Senior Health Services Classes

It was moved by R. Hartpence, seconded by A. DeSapio and carried to approve the Yoga class on Mondays from 9:45 AM to 12:30 PM and the Healthy Bones class on Wednesdays. All members present voted **AYE** on **ROLL CALL VOTE**.

2006 Budget

After a lengthy discussion, it was moved by D. Hanley, seconded by R. Hartpence to request \$10,000.00 for Recreation and \$9,500.00 for Parks and Recreation for 2006. All members present voted **AYE** on **ROLL CALL VOTE**.

Park Maintenance

It was moved by J. Brown, seconded by D. Hewitt and carried to authorize R. Hartpence to be responsible for overseeing the repairs at the park. All members present voted **AYE** on **ROLL CALL VOTE**.

Reorganization

It was moved by R. Hartpence, seconded by D. Hewitt and carried to schedule the reorganization meeting of the Parks and Recreation Committee for Wednesday, January 4, 2006 at 8:00 PM. All members present voted **AYE**.

Website Posting

After some discussion, all the board members were in favor of the agenda and approved minutes being posted on the website.

Disney on Ice

A. DeSapio will contact the people interested in going to see which program they wish to attend, Disney on Ice, Martina McBride, Smuckers on Ice or the Harlem Globetrotters.

CORRESPONDENCE

D. Hewitt reviewed as per the agenda.

Barbara Brown – Donation;

County of Hunterdon New Jersey – Donation request; - Department of Human Services – letter was referred to the Township Committee

ADJOURNMENT

It was moved by J. Burke, seconded by A. DeSapio and carried to adjourn the meeting at 10:06 PM. All members present voted **AYE**.

Respectfully submitted,

Diane Laudenbach, Secretary